

Planning an Event using ICS

Carl First
N6CKV

ICS Overview

Incident Action Plan (IAP)

Needed for multi-day events or incidents

Needed for HazMat incidents

Consist of the following ICS Forms; 203, 204, 205, 206, 207, 208

Planning documents ICS 202 (Incident Objectives), ICS 215 (Operational Planning Worksheet)

Events are planned (like parades, athletic events)

Incidents happen (wildfires, HazMat)

ICS 202 – Incident Objectives

Filled out by the Incident Commander (IC) with help from the Safety Officer.

Outlines primary objectives:

Specific – Is the wording precise and unambiguous?

Measurable – How will achievements be measured?

Action-oriented – Is an action verb used to describe expected accomplishments?

Realistic – Is the outcome achievable with given available resources?

Time-sensitive – What is the timeframe?

ICS 202 – Incident Objectives 2

Command Emphasis

Enter command emphasis for the operational period, which may include tactical priorities or a general weather forecast for the operational period. It may be a sequence of events or order of events to address. This is not a narrative on the objectives, but a discussion about where to place emphasis if there are needs to prioritize based on the Incident Commander's or Unified Command's direction.

Examples: Be aware of falling debris, secondary explosions, etc

ICS 202 – Incident Objectives 3

General Situational Awareness

A general safety message. Should be reviewed by the Safety Officer.

ICS 215 Operational Planning Worksheet

Collects the information from the branches, divisions, groups in the resource needs on one form for planning purposes.

Remember: Divisions are geographic, Groups are functional

Remember: Span of control (3-5)

The results go into making up the ICS 204 and ICS 205